



Re-Advertised



NORTH CAROLINA NATIONAL GUARD
AGR VACANCY ANNOUNCEMENT

Table with 4 columns: POSITION AND DUTY MOS, RANK/GRADE, NATIONAL/STATEWIDE selection, and ANNOUNCEMENT #.

UNIT, LOCATION, POC:

JFHQ-J5 (SPP), Raleigh, NC
POC: MAJ Chris Rogers (919) 664-6000 x 46997
Christopher.d.rogers.mil@mail.mil

OPENS:

05 December 2016

CLOSES:

19 December 2016

POSITION DESCRIPTION: Serves as North Carolina National Guard's representative in Moldova (MDA) on the US Embassy Country Team, under the aegis of the State Partnership Program (SPP). The Bilateral Affairs Officer is a member of the Office of Defense Cooperation (ODC) team in the US Embassy, Moldova, his/her duties encompass the core of the planning, and coordination of schedules and execution of Traveling Contact Teams (TCTs), Familiarization Visits (FAMs), and other events. This is considered a diplomatic-level assignment. The ODC represents the United States European Command (EUCOM) and is responsible for coordinating Security Assistance (SA) activities and Defense Cooperation programs with Moldova's Ministry of Defense. One of these programs includes the State Partnership Program with the North Carolina National Guard. Duties of the BAO include:
a. Responsible for planning and coordinating State Partnership Program (SPP) and Title-10 Military-to-Military (M2M) events.
b. Develop Event Concept Sheets.
c. Supports U.S. Military personnel performing such events in Host Nation.
d. Principle POC and coordinates logistics requirement for all TCTs, FAMs and Special Events.
e. Maintain event database schedule of planned events as required.
f. Assists in the development ODC Five Year Plan.
g. Manages continuing response/progression to Host Nation requirements as stated in Annual Planning Conference.
h. Conducts coordination with Host Nation Points of Contact (POCs) for FAMs.
i. Ensure that requirements for follow-up actions are completed upon the conclusion of each event to include the receipt of formal After Action Reports (AARs) and updating of Historical records.
j. Recommends and assists in the development of follow-on events.
k. Maintains communication with the EUCOM Regional Program Manager (Desk Officers), EUCOM service component (POC's), and the State Partner's SPP Coordinator at NCNG JFHQ.
l. Coordinate staff activities within the ODC as required.
m. Coordinate activities with the Moldovan Armed Forces (MDA) Liaison Officer.
n. Coordinate procurement of Visas for Host Nation nationals with required embassies for conduct of business, as required.
o. Assists and advises on Foreign Clearance Requirements for US personnel coming to the host country for events.
p. Additional duties as directed by the Chief of the Office of Defense Cooperation - Moldova (T10 LTC)
q. Facilitates Military to Civilian (M2C) and Civilian to Civilian (C2C) activities between N.C. and Moldova. This is a two year temporary, accompanied tour with a PCS move. Tour may be extended for six additional months with EUCOM and TAG approval. This tour is projected to start effective August 2017, with approximately 3 separate TDY training events (totaling 6 weeks) prior to the PCS.
r. Soldier selected for this position will be required to complete and submit a T10 application to HRO for submission through TAG to HCM-O for T10 tour approval and publication of T10 order. Additional information and documentation can be found on GKO at https://gkoportal.ng.mil/jobs/SitePages/Home.aspx

QUALIFICATION REQUIREMENTS:

- Applicants must demonstrate good character, high motivation, initiative, and sound judgment to serve as an appropriate representative of the North Carolina National Guard, the Department of Defense, and the U.S. Government, in duties subject to high profile & scrutiny. The BAO must frequently act without specific guidance – therefore the individual must understand command intent and how to create and seize opportunities to further the commander’s intent to promote the SPP and Security Cooperation with Moldova.
- Must meet retention medical/physical standards (AR 40-501, Chapter 3), height/weight standards (AR 600-9), and present good military bearing.
- If selected by NCARNG Applicant’s families must be enrolled into the Army Exceptional Family Member program and final approval for posting will be based upon passing medical review by DoS medical. Chisinau is considered a hard ship post by DoS and applicants whose have families with special needs may be declined by DoS medical review.

DESIRABLE QUALIFICATION:

- Previous assignment(s) demonstrating a wide exposure to various capabilities of the NCNG
- Prior deployment experience
- Experience in joint operations
- Prior experience working with a foreign government or foreign military
- Education or work experience in European or Russian studies, international affairs, political science, or similar applicable field

PLEASE READ DISCLAIMER: You, the applicant, are responsible for the completion and turn-in of your application, all contents, and attachments. Please insure that all required documents (As Applicable) on the checklist are included with your application. **INCOMPLETE APPLICATIONS WILL BE CONSIDERED “NOT QUALIFIED” AND, WILL BE RETURNED WITHOUT ACTION (RWOA).** **DEPLOYED APPLICANTS:** If you are deployed, submit a memo stating the following: you are deployed, tentative date of your redeployment and include all POC information – i.e. DSN phone numbers and all email address (es). The documents listed above must be enclosed (photocopies only – do not send originals) Applications and associated documents will not be considered for future vacancy announcements. Do not submit original documents. **MAIL APPLICATIONS TO:** NGNC-HRO-AGR, 1636 Gold Star Drive, Raleigh, NC 27607-3371. Applications must be received in the HRO Office or emailed to nq.nc.ncarng.mbx.hro-agr@mail.mil no later than 1630 hours (EST) on the closing date of the announcement. Applications must not be mailed using government-supplied envelopes or postage.

THE NORTH CAROLINA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units and MOSs some positions may have gender restrictions.

AGR APPLICATION CHECKLIST
M-DAY SOLDIERS

- _____ 1.NGB Form 34-1 Application for AGR (dated NOV 2013-previous editions are obsolete) **Include e-mail address at the top 1st page of NGB Form 34-1.**
- _____ Age: Over 18, under 55?
- _____ Current NCARNG soldier? If not check whether announcement is nationwide.
- _____ Block IV all should be NO except for 9 and 10. If YES attachment for explanation.
- _____ Signed and dated.
- _____ 2.Certified copy of ERB/ORB
- _____ ASVAB scores match the qualification requirements for the announcement.
- _____ Qualified for AOC/MOS or meets DA Pam 611-21 prerequisites?
- _____ 3.Personnel Qualification Record (Must be pulled in last 30 days)
- _____ 4.DA Form 705 reflecting latest APFT (must be current within 1 year)
- _____ Passed APFT.
- _____ DA Form 3349 Physical Profile (for alternate APFT).
- _____ Meet HT/WT IAW AR 600-9? If not check for DA Form 5500/5501 reflecting latest HT/WT
- _____ 5.IMR (within 15 months)
- _____ 6.DA Form 7349-R Annual Medical Certificate – Page 1 only (must be signed within 30 days).
- _____ 7.DA Form 2166-8 NCOER / DA Form 67-8/9 OERs – last 3 copies.
- _____ If you are a SPC/E4 or a newly promoted SGT (Don't have 3 NCOERs), Need a letter of recommendation from Unit Commander or senior NCO (SFC/E7 or above).
- _____ 8. All DA 1059's
- _____ 9. DD Form 214 (must have items 23-30 included),
- _____ Reentry Code should be RE-1 or RE-2 (check if RE-3 or RE-4).
- _____ Character of Service should be Honorable Discharge.
- _____ 10. NGB Form 23/23b Retirements Points History Statement (RPAM) (Must be pulled in last 30 days)
- _____ Calculate all prior Active Federal Service _____ years, _____ months (Must be able to complete 3 years, on AD or FTNGD prior to achieving 18 Years of active service)
- _____ DA Form 1506 Statement of Service (alternate for Reserve or Active Army Soldiers)
- _____ If former AGR soldier, at least 12 months since REFRAD?

NOTE: Please insure that all required documents (As Applicable) on the checklist are included with your application. **INCOMPLETE APPLICATIONS WILL BE CONSIDERED "NOT QUALIFIED" AND, WILL BE RETURNED WITHOUT ACTION (RWOA).** Applications that have been returned without action will need to be resubmit complete packets with the corrected documents before job announcement closes in order for their packet to be considered.

AGR APPLICATION CHECKLIST
AGR SOLDIERS

- _____ 1. OTAGNC Form 690-101, AGR Mobility Application (Oct 2002). **Include e-mail address at the top 1st page of OTAGNC Form 690-101.**
- _____ Current NCARNG soldier? If not check whether announcement is nationwide.
- _____ Is soldier currently under 18 months initial tour stabilization?
- _____ If lateral transfer, is soldier MOSQ for vacant position?
- _____ Signed and dated.
- _____ 2. Certified copy of ERB/ORB and/or DA Form 2-1.
- _____ Is soldier stabilized (SGT/SSG one year since last upward mobility assignment; SFC/MSG two years since last upward mobility assignment)?
- _____ ASVAB scores match the qualification requirements for the announcement.
- _____ Qualified for AOC/MOS or meets DA Pam 611-21 prerequisites?
- _____ 3. Personnel Qualification Record. (Pulled within the last 30 days)
- _____ 4. DA Form 705 reflecting last two APFTs (must be current within 6 months)
- _____ Passed APFT.
- _____ DA Form 3349 Physical Profile (for alternate APFT).
- _____ Meet HT/WT IAW AR 600-9? If not check for DA Form 5500/5501 reflecting latest HT/WT
- _____ 5. IMR (within 15 months)
- _____ 6. DA Form 7349 Annual Medical Certificate – Page 1 only (must be signed within 30 days).
- _____ 7. DA Form 2166-8 NCOER / DA Form 67-8/9 OERs – last 3 (covering 36 months).
- _____ If newly promoted SGT (Doesn't have 3 NCOERs), Need a letter of recommendation from Unit Commander or Supervisor (SFC/E7 or above).
- _____ 8. All DA 1059's
- _____ 9. Letter of Recommendation from Brigade AO.
- _____ 10. Current AGR Orders.

NOTE: Please insure that all required documents (As Applicable) on the checklist are included with your application. **INCOMPLETE APPLICATIONS WILL BE CONSIDERED "NOT QUALIFIED" AND, WILL BE RETURNED WITHOUT ACTION (RWOA).** Applications that have been returned without action will need to be resubmit complete packets with the corrected documents before job announcement closes in order for their packet to be considered.