

**STATE OF NORTH CAROLINA FULL  
TIME NATIONAL GUARD DUTY  
OPERATIONAL SUPPORT  
COUNTERDRUG**

**AGENCY, ADDRESS AND POC:**

North Carolina Counterdrug Program

**Attn:**

4105 Reedy Creek Road

Raleigh, NC 27607-6410

**Phone:**

**Email:**

**JOB ANNOUNCEMENT NO.**

**OPENING PERIOD**

**POSITION TITLE:**

**POSITION INFORMATION:**

**DUTY LOCATION:**

**GRADE:**

STATE WIDE ARNG

STATE WIDE ANG

**AGENCY INFORMATION:**

**POSITION DESCRIPTION:**

**ADDITIONAL POSITION REQUIREMENTS:**

**QUALIFICATIONS FOR FTNGD - CD TOURS: (ARNG - HRH Policy Memo, PPOM #15-008)**

1. Applicants must be a current member of the North Carolina National Guard.
2. Applicants must meet the Army medical retention standards in accordance with reference i, Chapter 3, and as outlined in AR 40-501.
3. Applicants must not be within 6 months of mandatory removal or expiration of term of services (ETS) on the report date.
4. Applicants must not be under a suspension of favorable personnel actions per AR 600-8-2.
5. Applicants must have a current Physical Fitness Test taken within 6 months of the tour start date.
6. More than 18 years of active duty service is a disqualifying factor for entry on FTNGD - CD.
7. AGR applicants applying for entry into the FTNGD - CD Program, please call for additional information.
8. Security Clearance required.

**SPECIAL REQUIREMENTS FOR COUNTERDRUG DUTY: (NGR 500-2/ANGI 10-801, Para 8-11b)**

1. Selected individuals will take a urinalysis test upon entry to active duty and will be subject to periodic testing. These requirements are in addition to testing by units of assignment during IDT/IAD.
2. Selected individuals will continue to attend IDT/IAD and AT while on FTNGD-CD.
3. Funding for the NCNG-CDP is year to year and is subject to funding levels determined by Congress.
4. The position requires access to operational information of LEAs. Selected individuals are subject to periodic, unannounced background investigations and criminal records checks throughout the period of service. Any unfavorable results of such investigations will be grounds for dismissal from the program.
5. Standards of Conduct.
  - a) National Guard members participating in the Counterdrug Support Program are required to comply with state laws and with DoD 5500.7-R. They are required to uphold the highest standards of conduct and personal appearance.
  - b) Outside employment, associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies. Outside employment will require written approval of CDC according to NGR 500-2, para 8-25 of this regulation.

**APPLICATION PROCEDURES: (Submit a resume and listed supporting documents to the above agency POC)**

1. ARNG 1058-R (Application for ADOS Orders)
2. Commander's Letter of Recommendation
3. Police Record Check DD Form 369 (Oct 2011) will be submitted by CD prior to entering FTNGD - CD Program.
4. A current Periodic Health Assessment (PHA) completed within the last 12 months.
5. A current HIV Test within 2 years of the projected report date.
6. ARNG
  - Individual Medical Readiness (IMR) printout within 30 days.
  - DA Form 705 reflecting last APFT (within 6 months prior to start date of duty).
  - DA Form 5500/5501(if require) shows the applicant meets the standdaards of AR 600-9.
7. ANG
  - PIMR - Preventive Health Assessment and Individual Medical Readiness
  - Air Force Fitness Management Printout.
8. Pregnancy Test (Female only)
  - a) Must be conducted 15 days prior to initiation of FTNGD - CD (AR 40-501, para10-4 and para 10-6)
  - b) Pregnancy is a disqualifying factor for entry on duty greater than 30 days.
9. DD Form 214/215 or NGB 22/22A for ALL previous military service (with items 23-30 included)
10. Most current copy of the RPAM/VMPS

**EVALUATION FACTORS:**

Individual application packet and personal interview.

**COMMANDERS / SUPERVISORS:**

This position vacancy announcement will be given the broadest possible dissemination. A copy of this job announcement will be posted to your unit / activity bulletin board.

***The North Carolina National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.***

# Application Package Checklist

Name:  
DOD ID:

Rank:  
Unit:

UIC:

- DA Form 1058-R (dated Jul 2010)** - Application for ADOS Orders (see “HOW TO” for additional instruction)
  - \_\_\_\_\_ Approved and signed by Unit Commander
  - \_\_\_\_\_ Readiness NCO verify all information, sign and date by “records custodian”
  
- Commander’s Letter of Recommendation**
  - \_\_\_\_\_ Approved and signed by current Unit Commander
  - \_\_\_\_\_ Requirement to continue attendance at IDT/IAD and AT while on FTNGD - CD.
  
- Security Clearance Verification Statement Memo** (from unit security manager)
  
- Police Record Check DD Form 369 (Dec 2014)** will be checked by Counterdrug Program
  - \_\_\_\_\_ Filled SECTION I (2-9, dates resided at this address must be longer than 6 month)
  - \_\_\_\_\_ Signed SECTION II (11, Privacy Act Statement)
  - \_\_\_\_\_ Submit signed copy to Counterdrug prior to FTNGD-CD Orders duty start date.
  
- Army National Guard**
  - \_\_\_\_\_ **IMR print-out from AKO** (see “HOW TO” for print-out instruction)
  - \_\_\_\_\_ **PT test - DA Form 705** (within 6 months prior to start date of duty)
  - \_\_\_\_\_ **HT/WT - DA Form 5500R** if require
  
- Air National Guard**
  - \_\_\_\_\_ **PIMR - Preventive Health Assessment and Individual Medical Readiness**
  - \_\_\_\_\_ **Air Force Fitness Management printout**
  
- HIV Test** (within 2 years of duty start date)
  
- Pregnancy Test** (for **Order 30 days or more**, Female only)
  - \_\_\_\_\_ Must be conducted **15 days** prior to duty (AR 40-501, para10-4 and para 10-6)
  
- NO pre-existing or outstanding medical issues that require follow-up, to include a temporary profile**
  
- Permanent Profile – DA Form 3349**, if applicable
  - \_\_\_\_\_ DA Form 3349 (Army NG)
  - \_\_\_\_\_ AF Form 422 (Air NG)
  
- Retirement Points Accounting Management RPAM – 23B** (print out with-in 30 days)
  
- Most current DD 214/ DD 215**, if applicable
  
- DD 220** (Active Duty Report for duty **90 days or less**) if applicable
  
- Accident Avoidance Course Certificate** (good for **4 years**)
  
- Motorcycle Safety Certification** for motorcycle rider (see “HOW TO” for instruction)

## **HOW TO:**

**POC: SSG Garrity, Tsuning @ (984)664-6389 or [tsuning.l.garrity.mil@mail.mil](mailto:tsuning.l.garrity.mil@mail.mil)**

- For ANG please contact for additional instruction.

### ❖ **DA Form 1058-R (dated Jul 2010)**-Application for ADOS Orders

- a. **PART I - APPLICANT:** fill out by Applicant
  - Block 1 To: Counterdrug Program HQ @ 4105 Reedy Creek Road, Raleigh, NC 27607
  - Block 2- 16
  - Block 19: request tour from Counterdrug Program
- b. **\*\*IMPORTANT\*\* Block 23 REMARKS** – the **highlighted** writing must be added in the block 23, filled out and signed by applicant. It is used to identify applicant if any break in Active service is needed prior to duty start.

(THIS ACTION WILL NOT BE APPROVED WITHOUT THE SOLDIERS SIGNATURE IN THIS BLOCK)

#### **ADDITIONAL REMARKS:**

Identify Break in Service. Used to verify last 31-Day Break in Active Federal Service (AFS)

(a) Beginning Date of the most recent break in AFS of 31 days or more: \_\_\_\_\_

(b) Ending Date of the most recent break in AFS of 31 days or more: \_\_\_\_\_

(c) Numbers of Days \_\_\_\_\_

Type of Duty Code (TDC) to be used in fund site: \_\_\_\_\_

- c. **PART II – RECORDS CUSTODIAN:** Unit will complete.
  - Fill out block 24-33
  - Block 34: List all previous full-time training in the previous and current fiscal year (AD, TTAD, AT ADT, IADT and ADSW)
  - Signed by commander and records custodian.

### ❖ **Medical Protection System (MEDPROS) - Individual Medical Readiness (IMR)**

- a. Log into AKO => Self Service => My Medical => click on “MEDPROS”
- b. Under forms “IMR record” and print (print out need to be **with-in 30 days** of job closing date)
- c. The State Surgeon is the final approval authority within a state when medical issues arise.

### ❖ **Accident Avoidance Course Certificate**

#### **Certificate Print-out**

- a. Log into AKO => Self Service => My Training => click on “Access the ALMS” => state code “NC” for NC Guard => click “Proceed”
- b. Go to “Courses or Certification” for the completed training, the certificate is good for 4 years.
- c. Find “Army Traffic Safety Program, Accident Avoidance Course for Army Motor Vehicle Drivers”
- d. On the right hand side, left click on “Actions” and “Print Certificate”
- e. Another window will open for you to view the certificate
- f. Right click on the page (certificate) => Print preview
- g. Print the certificate with “Landscape view”

#### **Taking the Course**

- a. Go to ALMS <https://www.lms.army.mil>
- b. Click on Catalog Search Type "traffic" in the Catalog Search engine blank and click "Go". [Army Traffic Safety Program, Accident Avoidance Course for Army Motor Vehicle Drivers](#) is the name of the course
- c. Click "Register" for the course and the system requirements sections and follow the procedures to begin your training.
- d. You must turn off your "Pop-Up Blocker" or you will never see the course pop-up.
- e. Click “Launch Content”
- f. Click “Army POV 1-3” If you have any problems and need HELP, do not contact the Ground Safety office but contact the ALMS Help Desk at 1-877-251-0730.