

Privacy Act Statement

Authority: 10 U.S.C. 8013

Principle Purpose: To document enlisted member's eligibility for Promotion.

Routine Uses: None

Disclosure: Failure to provide the required information could result in disapproval of promotion.

RECOMMENDATION FOR PROMOTION TO GRADES E4 AND E5

I. BASIC DATA

Unit of Assignment:		Section:	Date:
Grade:	First Name, Middle initial, Last Name		Social Security Number:
Recommended Grade:	UMD Grade:	Date of Rank:	Pay Date:
DAFSC:	PAFSC:	Retraining:	

II. PERFORMANCE DATA

Factor	Satisfactory	Excellent	Superior	Factor	Satisfactory	Excellent	Superior
Military Performance				Attendance			
Breadth & Depth of Military Experience				More Qualifications			
Job Knowledge & Responsibility				Leadership Potential			

Remarks - Service Schools and/or CDC/ECI/PME courses completed since last promotion:

III. DECORATIONS AWARDED	Date of last decoration awarded:
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List of decorations:

IV. RECOMMENDED BY: I certify member is current with Ancillary Training, PT Testing, Mandatory Unit Training Requirements, Individual Medical Readiness Requirements and is not delinquent with Government Travel Card.

Typed Name, Rank, Title of OIC/NCOIC:	Signature:
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V. UNIT COMMANDER APPROVAL AND CERTIFICATION

I certify that the airman meets the eligibility requirements for promotion as outlined in ANGI 36-2502.

Date:	Typed Name and Grade:	Signature:
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MPF USE Verified By:	Date:
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VI. FINAL ACTION BY PROMOTING AUTHORITY

Date:	Approved:	Signature:
	Disapproved:	
		Commander, 145th AW

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VII. SUPERVISOR PROMOTION RECOMMENDATION

NAME (Last, First, Middle Initial) _____

UNIT _____ GRADE _____ DAFSC _____ DUTY TITLE _____

JOB DESCRIPTION:

KEY DUTIES, TASKS, RESPONSIBILITIES (BULLET FORMAT)

PROMOTION RECOMMENDATION (BULLET FORMAT) Performance, Job knowledge, Supervision, Leadership, Attitude, Base Support

SUPERVISOR SIGNATURE / DATE