



STATE OF NORTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY
JOINT FORCE HEADQUARTERS
NORTH CAROLINA NATIONAL GUARD



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15 May 2015

MEMORANDUM FOR All NCARNG Enlisted Personnel

SUBJECT: Unit Standard for Structured Self-Development (SSD) Completion TY-15
TY-16

1. References:

- a. Army Regulation 600-8-19 (Enlisted Promotions and Reductions).
- b. AR 350-1 Army Training and Leader Development.
- c. ARNG Clarification of Army Directive 2013-15 (PPOM #13-037).
- d. ALARACT 126/2014 - Transition of Advanced Leader Course Common Core (ALC CC) To Structured Self Development Level 2 (SSD 2).
- e. ALARACT 126/2014 CHANGE 2 - Transition of Advanced Leader Course Common Core (ALC CC) To Structured Self Development Level 2 (SSD 2).

2. SSD is planned, goal-oriented learning that reinforces and expands the depth and breadth of an individual's knowledge base, self-awareness and situational awareness. It complements institutional and operational learning. It enhances professional competence and meets personal objectives. It is required learning that continues throughout a Soldier's career and is closely linked to training and education in the Noncommissioned Officer (NCO) Education System. It sets conditions for continuous growth as a warrior and a warrior leader.

3. SSD Completion Targets.

- a. 30 September 2015 60% complete
- b. 30 September 2016 70% complete

NGNC-OPG

SUBJECT: Unit Standard for Structured Self-Development (SSD) Completion TY-15
TY-16

4. Enrollment into SSD will be established as a result of completing the resident Noncommissioned Officer Education System (NCOES) courses in a progressive order to support the NCOES training path. Self-enrollment for SSD is no longer allowed.

5. Successful completion of a prerequisite level of SSD is required prior to making a reservation in the Army Training Requirements and Resources Systems (ATRRS) for the corresponding level of NCOES.

6. The prerequisite requirements, completion and enrollment standards are as follows:

a. SSD 1: Soldiers are automatically enrolled into SSD 1 after Initial Military Training (IMT). SSD 1 is a prerequisite to attend Warrior Leadership Course (WLC). WLC attendance is limited to soldiers in the rank of SPC/CPL (E4) or higher (PFC/E3 and below are not eligible for attendance to WLC). Completion of SSD 1 is required before a Soldier is eligible for promotion to Sergeant (SGT).

b. SSD 2: Soldiers are automatically enrolled into SSD 2 upon completion of WLC. Successful completion of SSD 2 is a prerequisite to attend Advanced Leader Course (ALC). Completion of SSD 2 is required before a Soldier is eligible for promotion to Staff Sergeant (SSG).

(1) Grandfather provision: Prior to 1 JUN 14, any Staff Sergeant who has completed all technical resident phases of ALC are not required to complete SSD 2. Instead, these Soldiers will be considered to have met the training requirements (consistent with their current level of resident NCOES training) and will be eligible for enrollment into SSD 3.

c. SSD 3: Soldiers are automatically enrolled into SSD 3 after the completion of Advanced Leader Course (ALC). Successful completion of SSD 3 is a prerequisite to attend Senior Leader Course (SLC). Completion of SSD 3 is required before a Soldier is eligible for promotion to Sergeant First Class (SFC).

d. SSD 4: All Soldiers who have completed SLC, but not Sergeants Major Course (SMC) will be automatically enrolled. SSD 4 completion is a prerequisite for attendance to the Sergeants Major Course. Completion of SSD 4 is required before a Soldier is eligible for promotion to Master Sergeant (MSG).

e. SSD 5: Soldiers are automatically enrolled into SSD 5 upon promotion to Sergeant Major (SGM). Completion of SSD 5 is a prerequisite to be considered for nominative and joint assignments.

7. Importance of SSD completion for eligibility to attend NCOES and attain eligibility for promotion is critical, not only to the growth of our Soldiers and NCOs, but the key metrics within the Unit Status Report (USR) and Unit Analysis Tool (UAT) both of which

NGNC-OPG

SUBJECT: Unit Standard for Structured Self-Development (SSD) Completion TY-15
TY-16

are used in the battle to keep the North Carolina National Guard force structure intact. Units must be vigilant to update Military Education Level (MEL) Codes for accurate reporting, the SIDPER codes are listed below.

- a. SSD 5 – Code B
- b. Sergeants Major Course – Code C
- c. SSD 4 – Code D
- d. Senior Leader Course– Code 3
- e. SSD 3 – Code E
- f. Advanced Leader Course – Code 2
- g. SSD 2 – Code F
- h. Warrior Leader Course – Code 1
- i. SSD 1 – Code 8
- j. No Applicable Course – Code 0

8. It is vital that Soldiers and NCOs meet the appropriate level of SSD/NCOES required for their future grade. Leaders will use the counseling provided in enclosure 1 to counsel Soldiers and NCOs on the completion requirements. Major Subordinate Commands are encouraged to keep copies of completed counseling forms to confirm compliance.

9. Point of contact for this correspondence is G3 SGM, CSM Joseph Vickers at joseph.s.vickers.mil@mail.mil.

Encl


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