



OFFICE OF THE CHAIRMAN
THE JOINT CHIEFS OF STAFF
WASHINGTON, DC 20318-9999

DEC 7 8 2015

MEMORANDUM FOR SERGEANT MAJOR OF THE U.S. ARMY
SERGEANT MAJOR OF THE U.S. MARINE CORPS
MASTER CHIEF PETTY OFFICER OF THE U.S. NAVY
CHIEF MASTER SERGEANT OF THE U.S. AIR FORCE
MASTER CHIEF PETTY OFFICER OF THE U.S. COAST GUARD
SENIOR ENLISTED ADVISOR, NATIONAL GUARD BUREAU

SUBJECT: Nominations for Command Senior Enlisted Leader, U.S. Strategic Command

1. Request one nomination from each Service and the National Guard Bureau (NGB) to compete for the position of Command Senior Enlisted Leader (CSEL), U.S. Strategic Command (USSTRATCOM). This is a four-star nominative position that serves as the principal advisor to the Commander, USSTRATCOM, on all enlisted matters. Attached are excerpts from the CSEL position description, qualification criteria, and nomination packet requirements.
2. Nominees should expect a telephonic, video teleconference, or an in-person interview with the CDR, USSTRATCOM.
3. Nomination packages must be submitted by 22 January 2016 to the OSEAC Joint CSEL Management Office via SIPR at js.oseac-cmo@mail.smil.mil with the subject line, "(FOUO) Nomination Packet for USSTRATCOM (PII Attached)". The OSEAC contacts are SGM Terry Grezlik or MSG Angela Martin at 703-692-2471/DSN 312-222-2471.



JOHN W. TROXELL
CSM, USA

Senior Enlisted Advisor to the
Chairman of the Joint Chiefs of Staff

Reference:
Chairman of the Joint Chiefs of Staff Instruction 1330.08,
"Joint Nominative Command Senior Enlisted Leader and
Senior Enlisted Advisor Slating Policy

Attachment:
As stated

cc:
OSEAC/JCMO
JS/J-1
USSTRATCOM/J-1
Service Senior Enlisted Management Offices

ATTACHMENT

Excerpts from the Command Senior Enlisted Leader Position Description

The U.S. Strategic Command (USSTRATCOM) Senior Enlisted Leader reports directly to the four-star USSTRATCOM Combatant Commander and provides leadership to the enlisted force and advice to the Commander, Chief of Staff, and the Joint Staff on enlisted matters. The CSEL advises the Commander in the formulation, implementation, and execution of policies concerning morale, welfare, job satisfaction, discipline, utilization, family support, quality of life, and professional development of the enlisted force. The CSEL coordinates with component command's senior enlisted leaders to ensure understanding of the mission, vision, and priorities of the Commander to promote theater-wide teamwork and unity of effort. In addition, the CSEL conducts foreign military-to-military engagements.

Housing Stipulation

There is designated quarters for the CSEL to reside.

Qualification Criteria

Each application must meet the following criteria: (a) Occupational specialty, Command Senior Enlisted Leader (CSM, SgtMaj, CMDCM, CCM); (b) service at a three- or four-star level for a minimum of 2 years (Service assignment), or service at a two- or three-star level Joint Task Force for at least 1 year (Joint assignment); (c) Joint position number 3Q0000008; (d) Report no later than date 2 May 2016; (e) official passport required; (f) Current TS/SCI security clearance; (g) KEYSTONE graduate required; (h) tour length, usually 3 years; (i) High-Year Tenure or mandatory retirement date waivers must be approved prior to application; and (j) the National Guard Bureau applicant must be on title 10 status.

Nomination Packet Requirements

Packets must include: (a) Letter of endorsement (from nominee's General/Flag Officer, addressed to CDR, USSTRATCOM, 901 SAC BLVD, Offutt Air Force Base, NE 68113-6020), which will include height and weight statement and nominee's contact information (duty phone and official e-mail address); (b) cover memo from nominee with the subject, "Request for Consideration" addressed to "CDR, USSTRATCOM"; (c) current official military photo; (d) current SURF, Enlisted Record Brief, Master Brief Sheet or Service equivalent; and (e) official biography.