



**NORTH CAROLINA NATIONAL GUARD
AGR VACANCY ANNOUNCEMENT**



POSITION AND DUTY MOS: Human Resources NCO, 42A30	RANK/GRADE: SSG/E6 (ON BOARD AGR ONLY)	<input type="checkbox"/> NATIONWIDE <input checked="" type="checkbox"/> NCARNG SOLDIERS ONLY	ANNOUNCEMENT #: AGR-FTM 2017-03
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UNIT, LOCATION, POC:

JFHQ-NC/ Raleigh, NC
 POC: CSM Johnson/ (984) 664-7686 X 47686
quilford.s.johnson.mil@mail.mil

OPENS:
11 October 2016

CLOSES:
25 October 2016

POSITION DESCRIPTION: Performs duties of and supervises the functions of preceding skill levels to include quality assurance of product in the ID card section.

QUALIFICATION REQUIREMENTS: **Must be qualified in MOS 42A30 (PMOS, SMOS, AMOS). ANY NON-QUALIFIED APPLICANT WILL NOT BE CONSIDERED FOR INTERVIEW.** Must be able to obtain and maintain a Secret Security Clearance Must meet height/weight standards of AR 600-9 and present good military bearing. Must participate in physical fitness training in accordance with applicable regulations. Soldier will take the Army PT test semi-annually. Must have the appropriate security clearance as prescribed by the MOS and duties assigned within the unit. Must meet retention medical/physical standards of Chapter 3, AR 40-501. Must be able to complete all military education requirements as determined by JFHQ-NC/NGB.

PLEASE READ DISCLAIMER: You, the applicant, are responsible for the completion and turn-in of your application, all contents, and attachments. Please insure that all required documents (As Applicable) on the checklist are included with your application. **INCOMPLETE APPLICATIONS WILL BE CONSIDERED “NOT QUALIFIED” AND, WILL BE RETURNED WITHOUT ACTION (RWOA).** **DEPLOYED APPLICANTS:** If you are deployed, submit a memo stating the following: you are deployed, tentative date of your redeployment and include all POC information – i.e. DSN phone numbers and all email address (es). The documents listed above must be enclosed (photocopies only – do not send originals) Applications and associated documents will not be considered for future vacancy announcements. Do not submit original documents. **MAIL APPLICATIONS TO:** NGNC-HRO-AGR, 1636 Gold Star Drive, Raleigh, NC 27607-3371. Applications must be received in the HRO Office or emailed to ng.nc.ncarng.mbx.hro-agr@mail.mil no later than 1630 hours (EST) on the closing date of the announcement. Applications must not be mailed using government-supplied envelopes or postage.

THE NORTH CAROLINA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units and MOSs some positions may have gender restrictions.

AGR APPLICATION CHECKLIST
AGR SOLDIERS

- _____ 1. OTAGNC Form 690-101, AGR Mobility Application (Oct 2002). **Include e-mail address at the top 1st page of OTAGNC Form 690-101.**
- _____ Current NCARNG soldier? If not check whether announcement is nationwide.
- _____ Is soldier currently under 18 months initial tour stabilization?
- _____ If lateral transfer, is soldier MOSQ for vacant position?
- _____ Signed and dated.
- _____ 2. Certified copy of ERB/ORB and/or DA Form 2-1.
- _____ Is soldier stabilized (SGT/SSG one year since last upward mobility assignment; SFC/MSG two years since last upward mobility assignment)?
- _____ ASVAB scores match the qualification requirements for the announcement.
- _____ Qualified for AOC/MOS or meets DA Pam 611-21 prerequisites?
- _____ 3. Personnel Qualification Record. (Pulled within the last 30 days)
- _____ 4. DA Form 705 reflecting last two APFTs (must be current within 6 months)
- _____ Passed APFT.
- _____ DA Form 3349 Physical Profile (for alternate APFT).
- _____ Meet HT/WT IAW AR 600-9? If not check for DA Form 5500/5501 reflecting latest HT/WT
- _____ 5. IMR (Must be dated within the past 12 months)
- _____ 6. DA Form 7349-R Annual Medical Certificate – Page 1 only (must be signed within 30 days).
- _____ 7. DA Form 2166-8 NCOER / DA Form 67-8/9 OERs – last 3 (covering 36 months).
- _____ If newly promoted or missing rated time check for letter from Commander.
- _____ 8. All DA 1059's
- _____ Training meets qualification requirements for the announcement.
- _____ Soldier achieve Honor Graduate?
- _____ 9. Letter of Recommendation from Brigade AO.
- _____ 10. Current AGR Orders.

NOTE: Please insure that all required documents (As Applicable) on the checklist are included with your application. **INCOMPLETE APPLICATIONS WILL BE CONSIDERED “NOT QUALIFIED” AND, WILL BE RETURNED WITHOUT ACTION (RWOA).** Applications that have been returned without action will need to be resubmit complete packets with the corrected documents before job announcement closes in order for their packet to be considered.