



**STATE OF NORTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY
JOINT FORCE HEADQUARTERS
NORTH CAROLINA NATIONAL GUARD**



PAT MCCRORY
GOVERNOR

FRANK L. PERRY
SECRETARY

GREGORY A. LUSK
MAJOR GENERAL, NCNG
ADJUTANT GENERAL

NGNC-TAG-CSM

29 January 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: WLC seat quotas and funding impacts

1. The NCNG continues to fall short of filling WLC seat quotas. With the current funding constraints and the prospect of future funding disappearing entirely, slots going unfilled cannot continue. Training of our future NCOs is critical to our future as a reliable and ready force.
2. To resolve the organization's short comings on meeting WLC quotas, I am mandating that all Soldiers in the grades of E-4 and E-5 receive written counseling on their WLC attendance. Soldiers in the grade of E-6 or above will conduct the counseling. The counseling will identify the targeted group's commitment to WLC. Each Soldier counseled that has not completed the required SSD will give an estimated date of completion. The counseling will also identify any issues that can be addressed by senior leadership.
3. Each Soldier that has completed the required SSD will be given class dates for the remaining courses in the present training year (TY). Soldiers are required to commit to a class, give reasons why they cannot commit this TY or a non-commitment to attend at any time. All counseling must be completed NLT 30 April 2015.
4. I am asking all MSC CSMs, J/G staff SGMs, OP SGMs and the CSEL to help me spot check counseling during their unit visits.
5. Units will establish an Order of Merit List (OML) once counseling is complete. Units will use this OML to fill WLC slots for the remainder of this TY. If units are unable to fill all of their WLC slots, J3/G3 will move the unfilled slots to other MSCs that can fill the slots.
6. This is effective immediately and remains in effect until superseded or rescinded. This does not replace policies pertaining to school attendance but is in addition to.

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7. The POC is the undersigned at email robert.w.graves4.mil@mail.mil or telephone (919) 612-9728.

ROBERT W. GRAVES
CSM, NCARNG
State Command Sergeant Major

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