



OFFICE OF THE CHAIRMAN  
THE JOINT CHIEFS OF STAFF  
WASHINGTON, DC 20318-9999

NOV 05 2015

MEMORANDUM FOR SERGEANT MAJOR OF THE U.S. ARMY  
SERGEANT MAJOR OF THE U.S. MARINE CORPS  
MASTER CHIEF PETTY OFFICER OF THE U.S. NAVY  
CHIEF MASTER SERGEANT OF THE U.S. AIR FORCE  
MASTER CHIEF PETTY OFFICER OF THE U.S. COAST GUARD  
SENIOR ENLISTED ADVISOR, NATIONAL GUARD BUREAU

SUBJECT: Nominations for Command Senior Enlisted Leader, U.S. Transportation Command

1. Request one nomination from each Service and the National Guard Bureau (NGB) to compete for the position of Command Senior Enlisted Leader (CSEL), U.S. Transportation Command (USTRANSCOM). This is a four-star nominative position that serves as the principal advisor to the Commander, USTRANSCOM, on all enlisted matters. Attached are excerpts from the CSEL position description, qualification criteria, and nomination packet requirements.
2. Nominees should expect a telephonic, video teleconference, or an in-person interview with the CDR, USTRANSCOM.
3. Nomination packages must be submitted by 16 December 2015 to the OSEAC Joint CSEL Management Office via SIPR at [js.oseac-cmo@mail.smil.mil](mailto:js.oseac-cmo@mail.smil.mil) with the subject line, "(FOUO) Nomination Packet for USTRANSCOM (PII Attached)". The OSEAC contacts are SGM Terry Grezlik or MSG Angela Martin at 703-692-2471/DSN 312-222-2471.

BRYAN B. BATTAGLIA  
Sergeant Major, USMC  
Senior Enlisted Advisor to the  
Chairman of the Joint Chiefs of Staff

Reference:  
Chairman of the Joint Chiefs of Staff Instruction 1330.08,  
"Joint Nominative Command Senior Enlisted Leader and  
Senior Enlisted Advisor Slating Policy

Attachment:  
As stated

cc:  
OSEAC/JCMO  
JS/J-1  
USTRANSCOM/J-1  
Service Senior Enlisted Management Offices

## ATTACHMENT

### **Excerpts from the Command Senior Enlisted Leader Position Description**

The U.S. Transportation Command (USTRANSCOM) Senior Enlisted Leader reports directly to the four-star USTRANSCOM Combatant Commander and is the primary advisor on enlisted joint force utilization, integration and development affecting 150,000 Joint and Total Force Warriors. The CSEL communicates the Commander's wartime directives and mission objectives to develop and direct the Joint Deployment and Distribution Enterprise to globally project strategic national security capabilities; accurately sense the operation environment; provide end-to-end distribution process visibility; and provide responsive support to Joint, U.S. government and Secretary of Defense-approved multinational and non-governmental logistical requirements as the DoD's Distribution Process Owner. Leads a collaborative effort to integrate and synchronize three Component Commands and two Subordinate Commands. As a member of the Combatant Commander's travel team, the CSEL travels extensively to visit host nation political and military dignitaries to build strategic mobility partnerships. Serves as the command's representative to the Senior Enlisted Advisor to the CJCS, geographic/functional COCOMs and Services' Senior Enlisted Advisors.

#### **Housing Stipulation**

There is designated quarters for the CSEL to reside.

#### **Qualification Criteria**

Each application must meet the following criteria: (a) Occupational specialty, Command Senior Enlisted Leader (CSM, SgtMaj, CMDCM, CCM); (b) service at a three- or four-star level for a minimum of 2 years (Service assignment), or service at a two- or three-star level Joint Task Force for at least 1 year (Joint assignment); (c) Joint position number 00032664; (d) Report no later than date 2 May 2016; (e) official passport required; (f) Current TS/SCI security clearance; (g) KEYSTONE graduate required; (h) tour length, usually 3 years; (i) High-Year Tenure or mandatory retirement date waivers must be approved prior to application; and (j) the National Guard Bureau applicant must be on title 10 status.

#### **Nomination Packet Requirements**

Packets must include: (a) Letter of endorsement (from nominee's General/Flag Officer, addressed to CDR, USTRANSCOM, 508 Scott Drive, Scott AFB, IL 62225-5357), which will include height and weight statement and nominee's contact information (duty phone and official e-mail address); (b) cover memo from nominee with the subject, "Request for Consideration" addressed to "CDR, USTRANSCOM"; (c) current official military photo; (d) current SURF, Enlisted Record Brief, Master Brief Sheet or Service equivalent; and (e) official biography.